



Minutes of Full Governing Body

Date: 8th July 2021

Time: 7.00 – 8.25pm

Location: Virtual Meeting

Present: Andrew Goldsworthy (Headteacher) Rachel Holmes
 Rebecca Haskins Simon Murfitt (Chair) *[joined 1920, item 4]*
 Frances Lawrence Clare Cholerton
 Nicholas Parmley
 Revd Christopher Durrant
 Fiona Greenwood (Clerk)

Apologies: Elizabeth Brett Peter Sharp (Vice Chair)
Absent: Catherine Hackett Emily Moorhouse

Documents for meeting all in folder on google drive

	Action
<p>1. Welcome by the Chair & Apologies The Chair and Vice Chair not in meeting so CC will Chair until SM joins. Apologies from PS, LB and SM will be attending but be late.</p>	
<p>2. Correspondence and request for AOB No correspondence and HT has one AOB item. HT would like to propose that the registers stay open until 10am on Monday due to football final.</p>	
<p>3. Declarations of Pecuniary interest None in addition to those previously declared.</p>	
<p>4. Minutes of previous meeting 13th May 2021 Minutes of previous meeting agreed as correct record. Approved.</p> <p>Actions arising: Removing bridge issue – Parish Council decided bridge is getting to end of life and has no more than five years left.</p>	

<p>Staff comment: would make journey to rec more difficult and dangerous. There will be a public consultation. Information that the school would miss it significantly has been fed back to Parish Council.</p> <p>Traffic consultation – has overlap with the item covered above. Parish Council have been notified the school would be interested in partaking in the consultation. There have been initial emails.</p> <p>Governor hub use – discussed in Resources. Google drive is not working for everyone with issues with access and accounts so looking at alternatives which would be one drive or governor hub. Could utilise governor emails which would then give shared onedrive.</p> <p style="text-align: right;"><i>[SM joined at 1920]</i></p> <p>Discussion over governor hub functions and benefits. Agreed to trial for Autumn term. SM resumed chairing of meeting and thanked CC for chairing in absence.</p>	
<p>5. Headteacher’s Report</p> <p>Still no cases of covid tests in pupils or staff in school. Lateral flow tests are still being done twice a week but will not be done during summer holidays. DfE have issued guidance relating to new Covid rules. Main issue is having guide for dealing with local outbreak. A guide has been prepared and on website so compliant. If the rules are relaxed before summer may keep everything in place until after summer. There are possibilities in last few days such as having children together in playground or parents at leaving ceremonies.</p> <p>Governor comment: It would be very positive if parents could attend a leavers event.</p> <p>Class 3 teacher is leaving, and the Hampshire music service teacher is going to take over the role. Has previously taught for ten years so an experienced teacher. Forest school leader is leaving. Seen three candidates for this position.</p> <p>PE funding is carrying on into next year so money will be available for forest school.</p> <p>Admissions – have 13 for Year R September. Loosing 16 from Year 6 as it was the big year. Also, two moving from school. Have had enquiry for a Year 5 place.</p> <p>Attendance figures are looking good. Persistent absence has dropped due to time off at start of year now more balanced across year. It was due to medical issues so no action that could have been taken.</p> <p>No safeguarding and no children on child protection plans.</p> <p>Keeping Children Safe in Education has been updated so need to go through carefully to check for new requirements. More on online safety.</p> <p>One child on role at school does not attend in regular way. Working with county inclusion team. He now comes into school some days after school to spend time one on one. Keeps the relationship open. Trying to get tutor to go twice a week to his house and working with County to provide this.</p> <p>17 on SEN register but number will be going down.</p> <p>One looked after child.</p> <p>Three post looked after children.</p> <p>Progress and attainment is challenging due to lack of standardised testing. Have been doing tests in school to get data to analyse in depth. Year 1 and 2 is teacher assessment but using additional materials also. Identifying gaps in learning and filling gaps. The reduced curriculum from county was a very useful guide. Using this to asses children to ensure basics in place.</p> <p>Progress of SEND children in school has been looked at by learning committee as concern that this group of children could suffer more during lockdown. They were supported in different ways during lockdown and sent additional materials. The gap did not significantly</p>	

<p>widen during lockdown which is positive.</p> <p>Risk assessment constantly reviewed and updated. Will be looked at after 19th and then again in September.</p> <p>Tutoring – issue is finding tutors. Have a member of staff that is going to do some after school sessions with one child to start with. They already know the child and issues so is working well.</p> <p>Q – The Year R that will start will any potentially be on SEN register? A – Yes had meeting regarding one child with parent and preschool. The EHCP application process will be started but has to be done via CAHMS. Will not be a quick process due to large backlog. The meeting was positive and will continue the interventions that preschool do and put in place support.</p> <p>Q – Non covid cases in school – how does compare with other schools? A – Favourably - other local schools have had cases.</p> <p>Q – Are you able to identify different processes that were done in school that helped with no cases? A – Not doing anything different to other schools so has been luck really.</p> <p>Q – Forest schools with leader leaving – are you confident there will be good transfer of knowledge with not yet having replacement? A – Stipulated had to be level 3 qualified in forest school to ensure experienced candidates. Comment: Encourage outgoing member of staff to document their procedures that apply to site specific aspects.</p>	
<p>6. SIP</p> <ul style="list-style-type: none"> • Monitor progress <p>Focus on school improvement has been difficult during this time. Had amended plan after first lockdown.</p> <p>Improve grammar, punctuation and spelling. Grammar hard to deliver online but the phonics work was adapted and delivered online. The Year 1 did well on a past phonics test so where they should be.</p> <p>KS2 have been experimenting on how to teach spellings. Good for both teachers to develop skills. This will remain on plan for next year.</p> <p>Target for handwriting – a lot of work to get this back to where they were as this was affected badly by lockdown.</p> <p>Improving behaviour and attitudes – used leader in me. Training did not take pace as could not happen online. Will be done next year – already paid for.</p> <p>RHSE – been sent to parents and two have provided feedback. Not sure going to change anything based on the comments received.</p> <p>Safeguarding curriculum – different aspects of keeping themselves safe such as fire safety and stranger danger. Has been covered in school but now needs to be more planned.</p> <p>Link governors – gone well this year.</p> <p>Early years – had visit from County which was positive. Looked at early years outdoor area and made suggestions. Some outdoor items will be removed to clear more space.</p> <p>Safeguarding – get CPOMS in use. This has been started and need to ensure it is being used consistently across school to report all items and lower threshold for reporting.</p> <p>Staff training – outdoor training completed. Need to get children outside but manage the risk and ensure paperwork is all done.</p> <p>SEN funding process – briefing attended on the changes to funding processes.</p> <p>Preliminary proposals for 2021/22 There are five key areas as main focus will be lost learning.</p> <ul style="list-style-type: none"> • Developing teaching of phonics and spelling in school to ensure meet the new DfE 	

<p>guidance.</p> <ul style="list-style-type: none"> • Further develop teaching of writing specifically SEN children to close the gap with non-SEN children. • Develop the leader in me strategy. • Continue to ensure any gaps in learning due to Covid are identified and closed with tutors, pupils progress meetings. • Maths teaching. Spent time three years creating curriculum planning tools so ant to ensure still relevant. During lockdown teachers found resources to be emailed and need to work on other ways of working now back in classrooms. <p>Q – Are the staff consulted on the SIP? A – Yes have had discussions with staff and it follows on from these discussions. Once written then will be discussed with staff the steps that will be needed to meet the target.</p>	
<p>7. Committee Reports</p> <p>Learning</p> <ul style="list-style-type: none"> • Policy approved – Governor Visits Policy <p>Had a good session and spent time looking on teacher evaluations and the gaps from lockdown. Also the changes and progress made already. Spent time discussing SEN pupils. HT was robustly questioned on progress. Looked at pupil questionnaire and how this data would be used. Measure and impact would be needed. Theme would be pupil welfare. Ideas on how this can be done in useful way.</p> <p>Resources</p> <p>Discussed the surplus in budget as more significant than expected and HT been tasked with considering how this can be spent.</p> <p>Q – A budget deficit has involvement from county is the same true of a large surplus? A – A claw back is possible but never heard of it happening. The budget obligation is to spend it for the benefit of current pupils. The surplus was unplanned and as a direct result of covid underspend.</p> <p>Q – Any ideas yet for surplus reduction? A – Staff training as much as possible as has big impact on pupils. When supply teaching is available can get cover to allow teachers time out of class to plan their subjects. Some carpets also need replacing.</p>	
<p>8. Policies</p> <p>Reviewed at Learning Committee requires FGB approval:</p> <ul style="list-style-type: none"> • Data Protection Privacy Notice for parents and pupils • Data Protection Privacy Notice for governors • Data Protection Privacy Notice for Staff • Personal Development Policy <p>Proposed – FL Seconded - CC Approved.</p>	
<p>9. Governor Matters</p> <p>Discussion on whether governor email would be beneficial. All governors asked to let Chair know if they would like one.</p> <p>An issue with Teams meeting is that only HT can start meetings.</p> <p>No additional cost for school for extra emails.</p> <p>Use of governor hub may make communication easier.</p>	

<p>10. Stakeholders Friends have been very limited on what they can do during Covid time. They are organising a gnome hunt. Children are painting gnomes that will be hidden and a map will be available to go and see them. Q – How are parents interactions with school? A – Subdued – they are looking forward to summer break. There has been some lovely volunteers helping with forest school and doing the garden at the front of school.</p>	
<p>11. Impact Comprehensive HT report showing leadership of school. Monitoring SIP and the difficulties this year and the plans for next year. Checking on impact of pandemic has on progress in SEN and across board.</p>	
<p>12. Any other business Thank you to governors and staff Staff are having get together in school so governors will send card/booze Thursday 22nd. Chair to organise so any comments for card please send.</p>	
<p>Meeting concluded at 2025 and was quorate at all times.</p>	

Actions summary:

Item	Action	Assigned